



HOUSING AUTHORITY OF THE CITY OF COLLEGE PARK

9014 RHODE ISLAND AVE • COLLEGE PARK, MARYLAND 20740
301-345-3600 PH • 301-345-4292 FAX

MICHELLE JOHNSON
EXECUTIVE DIRECTOR

ARELIS PÉREZ
CHAIRMAN

April 22, 2024

PUBLIC HEARING NOTICE

AMENDMENTS TO THE PUBLIC HOUSING (PH) ADMISSIONS AND CONTINUED OCCUPANCY POLICY (ACOP)

The Housing Authority of the City of College Park (HACCP) is proposing new additions to the Admissions and Continued Occupancy Policy (ACOP) for the Public Housing program.

The proposed changes involve regulations for the Resident Advisory Board. The ACOP document defines and describes the policies for the operation of HACCP's Public Housing program. These revisions will go into effect following approval by HACCP's Board.

The HACCP public comment period will begin on **April 22, 2024** and the HACCP will continue to receive written comments until **May 23, 2024** at 4:00pm. The Public Hearing will be held on **May 8, 2024**, beginning at 10:00am, the location of the hearing is 9014 Rhode Island Ave, College Park MD 20740, Community Room or online at

Topic: Public Hearing

Time: May 8, 2024 10:00 AM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83660203024?pwd=Mk0wTE82QXZvdnY3WW8zZ3d6aHVBUT09>





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Meeting ID: 836 6020 3024

Passcode: 205036

These proposed changes to HACCP's ACOP are available for public review at HACCPMD.AGENCY. Additionally, physical copies of these revisions are available at each of the following locations:

OFFICE

9014 Rhode Island Ave,
College Park, MD 20740

Persons wishing to make a statement during the public hearing or who wish to receive additional information should contact Michelle Johnson, of the Housing Authority of the City of College Park in writing by email at mcjohnson@haccp.agency.

Sign language, language translator auxiliary aids and/ or services will be made available upon request. Those requesting service should contact Michelle Johnson by email at mcjohnson@haccp.agency by **May 15, 2024**. Location of the forum is handicapped accessible.



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ACOP	Page	ACOP	ACOP
CURRENT POLICY	#	PROPOSED POLICY	Comments
<u>No Policy</u>	412	<p>Add: CHAPTER 17: RESIDENT ADVISORY BOARD</p> <hr/> <p><i>What is required?</i> The Resident Advisory Board (RAB) provides the PHA and the residents with a forum for sharing information about the Agency's Annual Plan. Section 511 of the United States Housing Act and the regulations in 24 CFR part 903 require that PHAs establish one or more Resident Advisory Board(s) (RAB) as part of the PHA Plan process. RAB membership is comprised of individuals who reflect and represent the residents assisted by the PHA. The role of the RAB is to assist the PHA in developing the PHA Plan and in making any significant amendment or modification to the Plan.</p> <p><i>What is the role of the RAB?</i> The main role of the RAB is to make</p>	

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		<p>recommendations in the development of the PHA Plan. In order to facilitate collaboration, PHAs should encourage the RAB's participation from the inception of the planning process. PHAs are also required to request input from the RAB for any significant amendment or modification to the PHA Plan.</p> <p><i>When should the RAB be appointed?</i> The RAB should be appointed well in advance of the date that the PHA Plan is due to HUD to ensure effective resident participation in the development of the plan.</p> <p>HACCP POLICY:</p> <p>HACCP Resident Advisory Board will be elected through a democratic election process managed by the HACCP staff. The HACCP STAFF will also manage any recall election processes should the need arise.</p> <p>The HACCP will</p> <p><i>Who can participate on the RAB?</i></p>	
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If a jurisdiction-wide resident council is in place that complies with tenant participation regulations at 24 CFR Part 964, the PHA must appoint this group or its representatives as the Resident Advisory Board. If the PHA does not have a jurisdiction-wide resident council, then it should appoint resident councils or their representatives to serve as one or more of the RABs. A PHA may require that the resident councils choose a limited number of representatives to serve as RAB members.

Where there are no resident councils that comply with the tenant participation regulations, then the PHA must appoint one or more RABs or board members as needed to adequately reflect and represent the residents assisted by the PHA. The PHA should give adequate notice of its intentions to the residents and encourage the residents to form resident councils that comply with the tenant participation regulations. PHAs have discretion in determining the method of appointment of RABs, as long as a PHA ensures that its RAB or

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		<p>RABs reflect and represent all the residents assisted by the PHA.</p> <p>PHA's Responsibility to the RAB</p> <p><i>What are the PHAs' Responsibilities?</i></p> <p>PHAs have the responsibility to ensure that the RAB can adequately serve its function including:</p> <ul style="list-style-type: none">• PHAs must give the RABs sufficient time to review and make recommendations on the Plan. RABs will be able to contribute best if they are provided with adequate information regarding the PHA's programs and the policies included in the Five-Year and Annual PHA Plan.• The PHAs should give RABs advance notice of meetings scheduled to discuss areas of the Plan (generally, at least 48 hours, or more depending on the meeting agenda).	
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- RABs should also be provided with any existing documents that would assist them to make productive recommendations during the working meetings.
- PHAs should provide the RABs with reasonable means to carry out their functions such as making available a meeting place for discussing programs with the residents. RABs should also have access to any other communication tools such as a telephone, writing material, or computers that may facilitate their contacts with other resident households or to obtain further information on the programs.

Public Notice and Comment Period Requirements

The PHA governing body is required to convene a public hearing to discuss their Five-Year and/or Annual Plan and

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		<p>to prompt comments from the public regarding their proposed activities. PHAs must consider, in consultation with the RABs, all the comments received at the public hearing.</p> <p>PHAs are required to carry out the following steps at least forty-five (45) days prior to the scheduled public hearing:</p> <ul style="list-style-type: none">• Publish a notice indicating that a public hearing to present the Plan and further public comments will be held including time, date and location. The notice should also indicate where the Plan and pertaining documents will be available for their review. The documents should be maintained at an accessible place such as the PHA's central office.• Conduct outreach activities to promote comprehensive participation in the public hearing.	
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	<p>Any significant amendment or modification to the plan is subject to the public hearing and RABs' assessment requirements.</p> <p>Incorporating Comments into the Plan</p> <p>PHAs are required to consider the RAB's recommendations to the Plan but are not required to agree with them. The recommendations received must be submitted by the PHAs as a required attachment to the Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations. It is prudent for PHAs to acknowledge those recommendations that conform to the programs and the mission of the PHA. If the RABs do not provide recommendations to the Plan, the PHA must document that in the attached narrative.</p> <p>Announcement of Membership of the RAB</p>	
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		<p>PHAs must provide an attachment to the PHA Plan listing the members of its Resident Advisory Board(s). If the number of participants is too large to reasonably list, then the attachment should include a list of the organizations represented on the RAB or other description sufficient to identify how members were chosen.</p> <p>RAB Notification of Plan Process</p> <p>To ensure that the RAB is fully engaged in the full plan process, PHAs are required to promptly provide a copy of the HUD award letter (identifying formula share allocations for Capital Fund and Drug Elimination Programs), plan approval letter and at least one copy of the approved plan to each RAB.</p>	
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	<p>Pg. 418</p> <p>Pg. 432</p>	<p>ACRONYMS USED IN PUBLIC HOUSING</p> <p>RAB Resident Advisory Board</p> <p>GLOSSARY OF PUBLIC HOUSING TERMS</p> <p><i>Resident Advisory Board.</i> The Resident Advisory Board (RAB) provides the PHA and the residents with a forum for sharing information about the Agency's Annual Plan. Section 511 of the United States Housing Act and the regulations in 24 CFR part 903 require that PHAs establish one or more Resident Advisory Board(s) (RAB) as part of the PHA Plan process.</p> <p>RAB membership is comprised of individuals who reflect and represent the residents assisted by the PHA. The role of the RAB is to assist the PHA in</p>	
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